

# MatravilleRSL

Sub-Branch Club Limited



Norfolk Parade Matraville NSW 2036  
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## ***FUNCTION INFORMATION & MENUS***

Prices and conditions as at January 2010

Thank you for considering Matraville RSL Club as a venue for your Function.

The James Matra Function Room, Board Room & Barbeque Area are ideal venues to host any special occasion, from elegant Wedding Receptions, Christenings, Engagement Parties, Christmas Parties, Corporate Meetings or any occasion you may wish to celebrate.

The Clubs premises are situated in the beautiful Eastern Suburbs of Sydney. Located close to the Eastern Beaches, La Perouse and Botany Bay. Our spacious car park can accommodate up to 130 cars and for persons who do not drive we are close to bus routes which service most of Sydney. Taxi's are provided within minutes. From Thursday till Sunday night each week the club courtesy bus is provided to service the local area.

We have enclosed information on our function areas including menus

To view any one of our rooms or should you require any further information, please contact us on (02) 9311 1993.



# Function Areas

## **JAMES MATRA ROOM**

The James Matra Room is located on our first floor. The room is perfectly suited to Wedding Receptions, Christenings, Engagement Parties, Christmas Parties, Childrens Parties to twelve years & Corporate Functions. The room offers the facilities of a fully stocked bar, jukebox, dance floor\*, and Audio-Visual Equipment. The first floor is accessible by Elevator for those not able to use the stairs. Children are only permitted in the Function Area on the first floor.

Seating Capacity is 80 people.

## **BOARD ROOM**

The Board Room is located on our first floor. The Area is perfect for Corporate Meetings or Staff Training. The room offers an Oval Shaped Board Table, Plasma Television, DVD/VCR Player, White Board & Audio Recording Facilities.

Seating Capacity is 14 people

## **BARBEQUE AREA**

The Barbeque Area is located near our Tennis Courts at the rear of the property. The Area is perfect for Christmas Parties & Corporate Functions. There is a self service Barbeque where you can cook our own food\*\* or have it cooked by our staff. A Kitchenette and Rest Room Facilities are available

Seating Capacity is 50 people

# ***Room Hire Charges***

## **JAMES MATRA ROOM**

Hire Fee (1 - 5 Hours/50 People)	\$120
Additional Time	\$20 per hr
Exceeding 50 people - Additional Waiter*	\$100
Security Guard (21st)	\$200 (\$40/h)
- Exceeding 50 People - Additional Guard	\$200 (\$40/h)
Security Deposit/Credit Card Swipe*	\$250
21st Birthday Parties	\$1000
No Teenage Parties Accepted	

## **ADDITIONAL ITEMS**

Microphone	Complimentary
White Board & Markers	Complimentary
Data Projector	Complimentary
Screen	Complimentary
Jukebox	Complimentary
DVD Player	Complimentary
Linen Hire	\$3 Per Person
Chair Covers	\$6 Per Chair
Portable CD Player	\$20
Dance Floor	\$50
Balloon Arrangements	Available On Request
Floral Arrangements	Available On Request

## **BOARD ROOM**

Hire Fee (1 - 5 Hours)	\$80
Additional Time	\$20 per hr

## **BARBEQUE AREA**

Hire Fee (Full Day)	\$100
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**Prices are subject to change without prior notice.** \* Required for all Functions  
Prices include GST

# ***Menus***

## **COCKTAIL MENU**

7 Items - \$15.00pp  
9 Items - \$16.50pp  
11 Items - \$18.00pp

Choose Any Combination From The Following Items

Prawn Cutlets or Tempura Prawns  
Satay Chicken Sticks  
Fish Cocktails  
Meat Balls  
Honey & Soy Chicken Wings  
Mini Quiche  
Chicken Nuggets  
Fried Calamari

Vegetarian Spring Rolls  
Mini Pies  
Mini Sausage Rolls  
Cocktail Frankfurts  
Chicken Drum Sticks  
Mixed Sandwiches  
Garlic or Herb Bread

Tea & Coffee Included

Tray Service Is Available

## **MORNING & AFTERNOON TEA MENU**

\$5.50 Per Person

Mixed Sandwiches  
Tea & Coffee

Optional Extras

Cakes

\$2.00 pp

**Prices are subject to change without prior notice.**

Prices include GST

# ***Menus***

## **BBQ MENU** Cook Your Own

\$9.50 Per Person

1 Steak (160g)  
2 Sausages  
Lamb Chop  
Tossed Salad  
Onions  
Bread Roll - 1 per person  
Sauce & Mustard

### Optional Extras

Fish Fillet	\$2.50 per item
Chicken Breast Fillet	\$2.50 per item
Chicken Drumstick	\$0.80 per item
Pork Chop	\$2.00 per item
Garlic Bread (2 Pieces)	\$2.00 per item
Potato Salad	\$0.80 per person
Coleslaw	\$0.80 per person
Fresh Fruit Platter	\$2.00 per person
Cheese Platter	\$5.00 per person

Please Note: BBQ Menu is Flexible.  
Enquire for more information

**Prices are subject to change without prior notice.**  
Prices include GST

# ***Menus***

## **SET MENU 1 - \$22.00 pp**

### **Entree** (Choice of Two)

Chicken & Ham Crepe  
Prawn Cocktail  
Pumpkin Soup

### **Main Course** (Choice of Two)

Roast Leg Pork  
Grilled Chicken Breast with Pepper Sauce  
Grilled Pacific Dory  
Chicken Schnitzel

### **Desserts**

Apple Pie  
Fresh Fruit Salad  
Passionfruit Cheese Cake

## **SET MENU 2 - \$27.00 pp**

### **Entree** (Choice of Two)

King Prawn Cocktail  
1/2 Dozen Oysters (Natural)  
Fried Calamari  
Chicken & Mushroom Vol Au Vent

### **Main Course** (Choice of Two)

Steak Chassuer - Red Wine & Mushroom Sauce  
Grilled Ocean Perch Fillets  
Chicken Fedora - Prawn & Asparagus Sauce

### **Desserts**

Black Forest Gataux  
Strawberry Romanoff  
Pavlova

**Prices are subject to change without prior notice.**

Prices include GST

# ***Menus***

## **SET MENU - \$32.00 pp**

### **Entree** (Choice of Two)

King Prawn Cocktail  
1 Dozen Oysters - Natural  
Prawn Cutlets  
Turkey & Ham Vol Au Vent

### **Main Course** (Choice of Two)

Rack of Lamb with Rosemary & Honey Sauce  
Fillet Steak with Bernaise Sauce  
Grilled Barramundi with Mango & Cream Sauce  
Roast Turkey & Leg Ham with Cranberry Sauce

### **Desserts**

Profiterole  
Chocolate Trio Cheese Cake  
Strawberry Romanoff

**Prices are subject to change without prior notice.**

Prices include GST

# ***Beverage Price List***

Unlimited bar consisting of draught beer, wine and soft drink is available for \$26.00 per person for (5) five hours. For more than five hours drinks add \$5.00 per person per hour.

Alternatively beverages may be charged upon consumption. Our staff shall inform you on an hourly basis of the amount progressively charged

## **Full Strength Beer**

Jug	\$14.00
Schooner	\$ 3.90
Middy	\$ 3.40
Stubby	\$ 4.00
Crown Lager	\$ 5.40

## **Low Alcohol Beer**

Schooner	\$ 3.60
Middy	\$ 3.20

## **Spirits (includes additive)**

Johnny Walker Red Scotch	\$ 5.60
Jim Beam Bourbon	\$ 5.60
Jack Daniels	\$ 6.50
Southern Comfort	\$ 6.20
Vodka	\$ 5.60
Ouzo	\$ 5.50
Gin	\$ 5.60
Bacardi	\$ 5.70
Midori	\$ 6.20
Malibu	\$ 5.90

## **House Wine**

Glass	\$ 3.10
Half Carafe	\$ 7.00

## **Soft Drink**

Jug	\$ 8.50
Schooner	\$ 3.00

**Prices are subject to change without prior notice.**

Prices include GST

# ***Terms & Conditions***

- ◆ It is a requirement that the function organiser is a financial member of the club. Membership is available for \$6.00. Please contact Reception for further information.
- ◆ To secure your booking The Club requires a non-refundable Room Hire Confirmation/ Booking Fee, a signed Booking Agreement form & a credit card imprint for payment of any damage caused to the facility.
- ◆ In the event you fail to notify The Club of proceeding with the booking by way of a signed booking agreement and confirmation fee. The Club shall assume you do not wish to proceed with your function and commence to re-book the date.
- ◆ 2 weeks prior to the function date, we require **you** to contact the Club and make an appointment to confirm your final arrangements. At this interview we require:
  - Menu selection,
  - Beverage selection,
  - Additional extras e.g. Audio, Visual equipment etc..
- ◆ In the event you fail to proceed at this point, the Club shall assume you wish not to proceed with your function and commence to re-book the date.
- ◆ 1 week prior to the function date, **we** will contact you for:
  - \*Final numbers
  - Final payment of food and beverage account and additional items
  - Guest list
  - Floor Plan with table numbers and numbers of guests per table.
- ◆ \*NB: This is the amount of guests you pay for. It may be increased but NOT decreased.
- ◆ 1 day prior to the function date, we require:
  - any items that you require to be placed in the room prior to your arrival,
  - Confirmation of all previous arrangements & Credit Card Pre-Authorisation
- ◆ Additional fees are applicable to extended time. We ask that guests begin to leave the venue within the times agreed upon for your function.
- ◆ The venue set-up includes all tables, chairs, crockery, cutlery and glassware. Table linen is extra for James Matra Function Room
- ◆ Clients will be responsible to ensure the orderly behaviour of their guests and the club reserves the right to intervene where it sees fit. As part of the Responsible Service of Alcohol Law, the club reserves the right to refuse service to anyone suspected of being intoxicated.
- ◆ The Client assumes responsibility for any and all damage caused during the function by any of their guests or any other person attending the function in any part of the club.
- ◆ Due to Liquor Licencing Laws we do not allow food or beverages to be brought on to the club premises for consumption, with the exception of celebration cakes.

**ALL PRICES WITHIN THIS FUNCTION PACKAGE ARE NOT NEGOTIABLE**

**Prices are subject to change without prior notice.**

Prices include GST